

Books and the Form 990 for nonprofit clubs

Flying clubs, yacht and boating clubs, and ski, camping, RV and outdoor clubs.



Somebody in your club has to keep the books and file the return

Plenty of clubs run on a volunteer treasurer who changes every few years. I keep the books all year and prepare the annual return, so the next treasurer inherits clean files instead of a shoebox.

What you get

- Books in QuickBooks Online or Xero, closed by the 10th of the next month once statements are in
- A one-page report for the board each quarter
- The annual federal return: Form 990-N, 990-EZ or 990
- The annual filing for your home state
- Notice review: if the IRS writes, I read it, explain it, and tell you what to do
- A handoff file for the next treasurer

How it starts

1. A free 30-minute call with a written summary. 2. I review the books and send one monthly fee in writing. 3. If it fits, the books are current within the first month, and the first board report follows at the end of the quarter.

About me

Justin Smiley, EA. Enrolled Agent, admitted to practice before the IRS in all fifty states. Instrument-rated pilot. Twenty years in California community college administration. Evening and weekend calls are easy to schedule, because volunteer treasurers have day jobs.

What it costs

From \$395 a month, with the annual return included. One fee, billed monthly, so the board can budget for it. The exact fee depends on the size and activity of the club. Quoted separately: Form 990-T, prior years and catch-up, reinstatement after missed returns, audit support, filings in additional states, and representation beyond a single notice.

Free 990 check for any club: send the club's name and I'll check its IRS filing record and latest return.

(619) 916-5070 | justin@tleafledgers.com | tleafledgers.com/clubs

Mail: 1286 University Ave Ste. 1061, San Diego, CA 92103

